

**Minutes of Business Meeting**  
2pm, Monday 15<sup>th</sup> May 2017  
Wessex Nuffield Hospital, Chandlers Ford

**Present:** Dr Richard Isaacs, Dr Sarah Hughes, Dr Susan Hanson, Dr Katherine Walker, Dr Hannah McPhee, Dr Jack Davies, Dr Karina Maclachlan, Dr Hilary Swales, Dr Caroline Fortescue, Dr Katharine Barr, Dr Ian Taylor, Dr Poppy Mackie, Dr Samar Al Rawi, Dr Clare Hennebry, Dr Claire Joannides, Dr Alison Carter.

**Apologies:** Dr Jenny Tuckey, Dr John Wilson, Dr Hayley Smith, Dr Ian Mettam, Dr Mike Wee, Dr Chris Rowley, Dr Anita Sinha.

**Minutes of previous meeting:**  
Accepted and no changes made.

**Courses and meetings:**

- 1) Annual summer meeting – there is an exciting programme lined up with updates on infectious disease in pregnancy, debates, human factors scenario concluding with cocktails! Please encourage any trainees to submit interesting projects and posters. Applications can be made very easily via the WOA website. The programme will go out with these minutes along with a request for all Obs leads to encourage their surgical counterparts and midwives to come along too.
- 2) Consultant update – this is now run under the auspices of WOA rather than the deanery. Thus the financial risk but also profits belong to us. Again fun with very good feedback.
- 3) Consultant simulation course – it has proved difficult to attract sufficient numbers to this type of course and it is labour intensive in terms of faculty numbers. Though it has been given very good feedback. Several options such as incorporating it into another course were discussed but no conclusions come to as to its future.

**Review of Obstetric competencies for Higher and Advanced training**

These were originally developed in 2010. The situation has changed somewhat e.g. trainees no longer need to apply for higher training and it is undertaken in many units. There was agreement that

- 1) it is important that there is a consistent approach to the requirements for successful sign off
- 2) advanced training document serves as a valuable sign post to opportunities available during this period of training
- 3) the requirement for paperbased sign off will be removed, trainees will only need to include the current document as an activity on the e portfolio.
- 4) wording of the competencies will be altered such that the learning outcomes are to be used as a guide for completion of this unit of training.

**Trainee Rep Updates**

Hannah Mc Phee has developed a resource for novice trainees signposting them to online learning relevant to core learning outcomes.

Katharine Barr has developed a trainee website named “Lower Segment”. It will be password protected and accessed via a link from the main WOA website and will contain

items such as “article of the month”, links to national reports such as RCOG green top guidelines and CEMACE.

Katharine has now served as trainee rep for 11 months and succession planning was discussed. It was agreed that going forward

- 1) Trainee reps would serve for 1 year
- 2) Must be more than twelve months away from CCT date
- 3) Undertaking or about to do advanced training
- 4) Current rep will e mail out to all contacts for expressions of interest, any potential candidates for the post will be voted for by all trainees

#### **Role of Secretary and Chairperson**

Dr Sam Wilson will take over from Clare Hennebry as secretary from the end of this meeting. Dr Al Rawi has asked again for anyone who might be interested in taking on the role of Chair to get in touch with her.

The role involves

- 1) Chairing the business section of quarterly meetings
- 2) Allocating and overseeing advanced trainees
- 3) Attending deanery meetings approximately once per year.

#### **AOB**

Dr Swales discussed the option of WOA supporting the development of an epidural e learning package for midwives. There is a learning platform shared by all hospitals in the area which could be used to replace direct teaching as the annual update for midwives. However there was concern that the financial support for this should come from Trusts rather than WOA.

### **NEXT MEETING WILL BE COMBINED WITH A CHRISTMAS DINNER AND TO BE CHAIRED BY BASINGSTOKE**